

## James Lind Alliance Paediatric Emergency Medicine Priority Setting Partnership Priority Setting Workshop Agenda

Tuesday 10<sup>th</sup> September 2024 (09:30 - 12:45)  
Wednesday 11<sup>th</sup> September 2024 (09:30 - 12:00)  
Online via Zoom ([insert link here](#))

### Day 1 – Tuesday 10th September 2024

Time	Session	Format
09:30	Registration and virtual refreshments	In the main Zoom room
09:45	Welcome and introduction <ul style="list-style-type: none"> <li>About the workshop: Sope Wolffs, James Lind Alliance, workshop chair</li> <li>About the Paediatric Emergency Medicine Priority Setting Partnership, PSP Project Coordinator – Charlotte Sloane</li> </ul>	Everyone in the main Zoom room
10:05	Small group session 1 – comparing priorities <ul style="list-style-type: none"> <li>Participants divided into four small discussion groups</li> </ul>	In separate Zoom rooms
11:05	Break – 30 minutes <i>Turn off your mic and video</i>	<i>Stay in your Zoom room</i>
11:35	Small group session 2 – first round of prioritisation <ul style="list-style-type: none"> <li>Participants in the same four small discussion groups</li> </ul>	In separate Zoom rooms
12:35	Whole group - summing up and next steps – Sope Wolffs, JLA Adviser	Everyone in the main Zoom room
12:45	End of Day 1	

If you need any help or support during the workshop, please contact us:

- **Technical support and problems with Zoom:** Amy Street or Charlotte Sloane
- **Emotional support:** Privately contact your JLA Facilitator or Charlotte Sloane via Zoom chat and a private breakout room will be organised with a dedicated individual to speak to.

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### Day 2 – Wednesday 11th September 2024

Time	Session	Format
09:30	Registration and virtual refreshments	In the main Zoom room
09:45	Welcome back and introduction to Day 2 <ul style="list-style-type: none"> <li>Review of progress so far – Sope Wolffs, JLA Adviser</li> </ul>	Everyone in the main Zoom room
09:55	Small group session 3 – new groups, review the priorities <ul style="list-style-type: none"> <li>Participants divided into four new small discussion groups</li> </ul>	In separate Zoom rooms
10:55	Break – 30 minutes <i>Turn off your mic and video</i>	<i>Come back to the main Zoom room</i>
11:25	Presenting the top 10 priorities – whole group <ul style="list-style-type: none"> <li>Sope Wolffs, JLA Adviser</li> </ul>	Everyone in the main Zoom room
11:45	Next steps and thank you <ul style="list-style-type: none"> <li>PSP Lead – Niall Mullen</li> </ul>	Everyone in the main Zoom room
12:00	Workshop closes	

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